

Stockholm Cricket Club

Disciplinary Committee Charter

Background and Governing Documents

The purpose of the Disciplinary Committee is to provide an independent body that without bias can adjudicate upon charges raised against players and club members.

The Disciplinary Committee is established by the board of the Stockholm Cricket Club (SCC) through this charter in accordance to its mandate and authority to manage the club. The Disciplinary Committee is independent to other committees and management structures related to the operations and organisation of sporting teams under the authority of the SCC.

Duties and Responsibilities

The committee has the following main responsibilities:

- Form disciplinary panels to adjudicate upon the disciplinary complaints reported to the Disciplinary Committee.
- Schedule and hold disciplinary hearings for disciplinary complaints against individuals or clubs in accordance to the SCC Disciplinary Procedure.
- Communicate the hearing results, including meeting minutes, to the SCC Board and Administrators.
- Propose improvements to the SCC Disciplinary Procedure to the SCC Board and Administrators.

The Chairman of the Disciplinary Committee has the additional responsibilities:

- Review reported complaints to determine the action to be taken, that is whether the complaint shall be brought in front of a disciplinary hearing or not.
- Determine for serious offenses whether a temporary suspension shall be imposed until a disciplinary decision is reached

Membership

The committee is appointed by the SCC Board from a list of candidates provided by member clubs and selected during the SCC AGM. The duration of their appointment is for 1 year from and is determined at the time of their selection.

If a committee member resigns before the duration of their appointment is complete the Board may at their discretion fill the empty position. If a committee member is seen to act against the interests

of the Stockholm Cricket Club the board may at their discretion remove the committee member from the committee.

The committee shall consist of at least three (3) people.

The committee has no rights to delegate its authority

Voting Members

The Voting Members of the committee are the people appointed to the Committee.

The Committee shall select their own Chairman and Vice-Chairman.

The Committee will be chaired by the Chairman, or in his/her absence by the Vice-Chairman. The Vice-Chairman shall be the committee secretary for the Committee.

Other Attendance

Other attendants will participate as appropriate.

Quorum and Voting Rules

The committee is quorate when three members with voting authority are present, one of whom must be Chairman or Vice-Chairman.

The Committee's decision is the standpoint that has the support of at least half of those voting at the meeting, or in the event of a tied vote, the standpoint supported by the Chairman (Simple majority, voting).

The voting authority cannot be delegated if a voting member is unable to be present in person at a meeting.

In order to maintain impartiality in decision making Committee members with direct or indirect links to one or more of the parties involved in an issue that has been brought in front of the committee will abstain from voting for that specific issue. This will be recorded in the minutes.

Members that disagree with a decision are entitled to have a reservation entered in the minutes.

Meetings

Disciplinary hearings will be held when the Chairman or Vice-Chairman received a reported complaint. Hearing shall be scheduled within a timely timeframe in order to ensure the swift evaluation of the reported complaint, while allowing time for all necessary supporting materials to be submitted to the committee and participation of all involved parties. Meetings will be structured with the use of an agenda and supporting documents.

Regular items on the agenda shall be:

1. Opening of the Meeting

2. Review of disciplinary charges brought before committee
3. Close of meeting

Minutes

Formal minutes will be kept at the meetings and shall be filed by the secretary. After the meetings the Secretary shall circulate the minutes for approval (e-mail signature is sufficient) of the two voting members.

Reporting

Decision minutes from the Committee shall be kept under the control of the SCC Secretary and are available upon request.

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Asset Description

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Author:	Karl Langston				
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2017-01-22	01	Creation of new committee in line with Board decision	